

Cherwell District Council

Overview and Scrutiny Committee

7 November 2013

<p>Draft Quarter 2 Performance Monitoring Exceptions Report</p>
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Report of Head of Transformation

This report is public

Purpose of report

The attached Appendix 1 is a draft report of the areas the Performance team have extracted from the Quarter 2 performance report as areas of concern and achievement as measured through the Performance Management Framework.

1.0 Recommendations

The meeting is recommended:

- 1.1 To note the highlighted areas in this draft report.
- 1.2 To identify any performance related matters for future review by the Overview and Scrutiny Committee or referral to Executive.

2.0 Introduction

- 2.1 The first part of the report highlights areas for further monitoring and that have not made sufficient improvements since Quarter 1. The second part of the report highlights the areas that have exceeded target and have been RAGG* (Red, Amber, Green, Green*) rated as a Green*.
- 2.2 To measure performance we use a 'traffic light' system where Green* is exceeding the target, Green is 100% of the target met, Amber 90% and above, and Red below 90% and detailed performance indicators and commentary is presented in the appendices to this report.

3.0 Report Details

- 3.1 The draft Cherwell District Council Exceptions for Quarter 2 Appendix 1 Watch List draft 281013 is attached at appendix 1.
- 3.2 Further updates will be reported verbally at the meeting.
- 3.3 The full Quarter 2 2013/14 Performance Monitoring Report will be submitted to the 2 December 2013 Executive meeting.

4.0 Conclusion and Reasons for Recommendations

- 4.1 The Overview and Scrutiny Committee reviews the performance of all council services and can make reports or recommendations to Executive and/or Council. The Performance and Insight Team in association with the relevant directorate staff, provide the committee with regular reports on performance against targets and outcomes, direction of travel and explanations of performance.

5.0 Consultation

No specific consultation on this report is required. However, it should be noted that several indicators are based on public consultation or customer feedback.

6.0 Alternative Options and Reasons for Rejection

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: To note the report

Option 2: To request additional information on items and/or add to the work programme for review and/or refer to Executive.

7.0 Implications

Financial and Resource Implications

- 7.1 Financial Effects – The resource required to operate the Performance Management Framework is contained within existing budgets. However the information presented may lead to decisions that have financial implications. These will be viewed in the context of the Medium Term Plan and Financial Strategy and the annual Service and Financial Planning process.

Comments checked by:
Sarah Best, Service Accountant,
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Legal Implications

- 7.2 There are no legal issues arising from this report.

Comments checked by:

James Doble, Democratic and Elections Manager,
01295 221587, james.doble@cherwellandsouthnorthants.gov.uk

Risk Implications

- 7.3 The purpose of the Performance Management Framework is to enable the Council to deliver its strategic objectives. All managers are required to identify and manage the risks associated with achieving this. All risks are logged on the Risk Register and reported quarterly to the Audit Committee.

Comments checked by:

Claire Taylor, Corporate Performance Manager
0300 0030 010, Claire.taylor@cherwellandsouthnorthants.gov.uk

Data Quality

- 7.4 Data for performance against all indicators has been collected and calculated using agreed methodologies and in accordance with Performance Indicator Definition Records (PIDRs) drawn up by accountable officers. The council's performance management software has been used to gather and report performance data in line with performance reporting procedures.

Comments checked by:

Claire Taylor, Corporate Performance Manager
0300 0030 010, Claire.taylor@cherwellandsouthnorthants.gov.uk

8.0 Decision Information

Wards Affected

All

Links to Corporate Plan and Policy Framework

The Performance Management Framework covers all of the Council's Strategic Priorities

Lead Councillor

Councillor Nicholas Turner
Lead Member for Performance and Customers

Document Information

Appendix No	Title
Appendix 1	Watch List Draft 28/10/13
Background Papers	
None	
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